



Visa Information

HOURS OF OPENING

Monday to Friday, 8:30 to 11:30 a.m.

VISA FEE

60.-Euro (payable in VND at current exchange rate or in EUR by credit card)

The visa form is free, and can be downloaded from the Embassy's webpage <http://www.hanoi.diplo.de>.

Alternatively you can fill out and print your visa application online <http://visa.diplo.de>.

You must submit your application at least 15 days prior to your intended journey.

Otherwise, the Embassy does not guarantee that the visa shall be issued in time.

KINDLY NOTICE

- * Except for visas limited to one or some of the Member States the visa shall be valid for all the Member states listed as follows: Germany, Austria, Belgium, Spain, Finland, France, Greece, Netherlands, Iceland, Italy, Luxembourg, Norway, Portugal, Sweden, Estonia, Latvia, Lithuania, Hungary, Malta, Poland, Slovenia, Slovakia, Czech Republic and Switzerland.
- * Applicants shall make an **appointment** via the internet prior to applying
https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=hano&request_locale=en
- * **Applicants shall apply in person.**
- * **The Member State competent** for examining and deciding on an application for a uniform visa shall be:
 - (a) the Member State whose territory constitutes the sole destination of the visit(s);
 - (b) if the visit includes more than one destination, the Member State whose territory constitutes the main destination of the visit(s) in terms of the length or purpose of stay; or
 - (c) if no main destination can be determined, the Member State whose external border the applicant intends to cross in order to enter the territory of the Member States.
- * When the application is admissible, the Embassy shall **stamp** the travel document, except for diplomatic and official passports. Such stamp has no legal implications.
- * Applications shall be submitted within **the immediate 3 months to the intended journey**. As an exception, bearers of a multiple-entry visa valid for at least 6 months may do it before its expiry date.
In case of failure to meet this term the application shall not be admitted for processing, as well as in the following cases:
 - you submit a non-official form;
 - you do not attach a passport or travel document which meets the conditions established by Schengen Regulations.
 - you do not attach a photograph which meets the conditions established by Schengen Regulations.
 - you fail to pay the visa fee.
- * **The fee for processing a visa** falls due upon admitting the application to be processed and will not be refunded except in case that it were not admitted to be processed in accordance to the previous paragraph or if the Embassy were not competent to deal with it. Children from 6 and below 12 years old shall pay a fee of 35.- Euro (payable in VND). These fees are therefore subject to regular reviews with no prior notice and shall be rounded up.
- * The visa processing is free for:
 - Holders of diplomatic and official passports only when on official purpose trip.
 - Children under six years.
 - School pupils, students, postgraduate students and accompanying teachers who undertake stays for the purpose of study or educational training.
 - Scientists on research projects as defined in Recommendation No 2005/761/EC of the European Parliament and of the Council of 28 September 2005.
 - Representatives of NGOs aged up to 25 when enrolled on seminars, conferences or sportive, cultural or educational events organized by NGOs.
 - Participants aged 25 years or less in seminars, conferences, sports, cultural or educational events, organised by NGOs.
- * Vietnamese citizens are subject to **prior consultation** before being granted the visa
- * In the event of a **refusal**, the reasons on which it is based **shall be notified** to you by means of a standard form. Such a form shall contain precise information to enable you to appeal against this decision.
- * After receiving your visa, kindly **verify that the information on your visa sticker is correct.**